

BOARD OF HOSPITAL COMMISSIONERS

October 27, 2020

Those in attendance were Hospital Commissioners Scott Hilburn (teleconference), Gayle Weston (teleconference), and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO; Rick Smith, Mason Health CFO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Melissa Strong, Mason Health CNO (teleconference) Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant.

Don Wilson called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded and voted to approve the October 13, 2020 minutes.

Commissioner's Committee Report & Calendar

Gayle Weston attended the BOHC on October 13, MGHF Meeting w/ Zoom on October 20th, Finance Committee on October 21st, WSHA- CHNA overview webinar on October 22nd, WSHA webinar – media during challenging times on October 23rd, WSHA webinar – mental & emotional resiliency on October 24, and one on one with Eric Moll on October 26, 2020.

Scott Hilburn attended the BOHC on October 13th, DNV report out on October 16th, QIC, met with Eric Moll and attended WSHA webinar on October 20th, Marketing Meeting on October 22nd, Merger & Affiliation Webinar on October 24th, and Budget meeting w/ Rick on October 26, 2020.

Don Wilson attended the BOHC on October 13th, DNV report out on October 16th, WSHA webinar on October 20th, one on one with Eric Moll on October 22nd, and WSHA webinar – Board Role in Quality on October 24th.

Consent Agenda

It was moved, seconded and voted to approve the consent agenda for October 27, 2020.

Public Comments – None

Legal Counsel –

Rob Johnson shared that Karen Hilburn Breast Cancer Fund separated from the Foundation and started a new 501 (c) 3.

Rob Johnson shared about the subpoena with received regarding the State of Washington v. McKesson Corporation.

Administrator's Report

Eric Moll acknowledge Scott Hilburn's 20 years of service between his two terms as a commissioner with Public Hospital District No #1.

Eric Moll gave an update on the OOA emergency call. Dr. Gushee has been instrumental in the conversation around setting up the emergency call.

Monthly Reports

- a) Financial Statements – Rick Smith presented the September 2020 financials.
- b) Executive Summary – Quality Improvement and Kaizen Promotion Office – Mel Strong presented the quarterly Quality Improvement & Kaizen Promotion Office executive summary. Eric Moll share that in 2020 we incorporated the strategic planning initiatives report out as part of the quarterly Quality Improvement executive summary. In future, we would like to have quarterly strategic planning meeting to align with this executive summary in 2021.

Old Business

- a) COVID Update – Mel Strong provided a COVID update.

New Business

- a) 2021 Operating & Capital Budget Hearing - Rick Smith presented the 2021 Operating & Capital Budget. Rick Smith will come back on November 10, 2020 for recommendation of the approval of the budget.
- b) DNV Review – Mel Strong presented the results of the DNV survey. She explained our next steps will be to get ISO certified.
- c) Resolution 2020-20 Authorizing Signers - Eric Moll presented Resolution 2020 – 20 authorizing appointed officials to execute certain contracts and agreements up to \$500,000 annually.
It was moved, seconded and voted to approve Resolution 2020-20 Authorizing Signers.

Administration Roundtable

Mark Batty shared that we have one OOA provider that will start in the Mason Clinic on November 5, 2020.

Mark Batty shared that Dr. Robert Cavaliere, PDM has formally accepted our offer to join Mason Health Podiatry practice. Dr. Cavaliere will be joining us in August 2021.

Dr. Wood will be moving over to the Mason Clinic effective the last week in November.

Mark Batty shared that Christine Dawson will join Mason Clinic as the new specialty clinics manager replacing Rosa Gonzales in the Mason Clinic.

Towards the end of the November 2020 our patients will have the ability to check in on-line reducing wait time and crowded waiting room. Patient will be able to check in at the front registration in Mason Clinic as well.

Administration Roundtable (continued)

As of tomorrow, patients will be able schedule follow up appointments at the time of their visit in Mason Clinic.

We are currently negotiating the nurses' union contract.

Dr. Gushee gave an update on the Domain Northwest. The official kickoff is November 16, 2020.

Gayle Weston asked if Cerner Helpdesk is living up to the turnaround time we thought. Dr. Gushee shared there has been a few bumps but it is getting better as the Cerner staff had an initial learning curve to the needs of our location.

Commissioners' Comments/Meeting evaluation:

A job well done.

Rick presentation was well done and gets better and better each year.

Adjourned at 10:44 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____