



Mason Health

Mason General Hospital • Mason Clinic

PUBLIC HOSPITAL DISTRICT #1 September Special Board Meeting Agenda

September 14, 2020

2:00 – 4:30 p.m.

ZOOM Session – Dial information on invite

Proposed Quarterly Strategic Plan Refresh

Review Overall Strategy – 30 minutes

- Review Vision/Desired Future, Mission
- Review Dashboard Strategic Objectives, Performance Measures, and Associated Performance Targets for 2020 - 2024

Review Performance to Date – 30 minutes

- Review progress to date on achieving the 2020 Performance Targets (*Note: Ideally, this should be conducted by each Executive Sponsor for the associated performance measure*)

Key Learnings/Insights Year to Date – 60 minutes

- Successes:
 - What went well and why?
 - What should we be proud of?
- Learnings:
 - What did not go well and why?
 - What limits and problems have we uncovered that we were not aware of earlier?
- Current Reality:
 - What has changed in our world in the last 180 days?
 - What major assumptions in our plan may no longer be valid given the last 180 days?
- Adjustments: What do we need to adjust in our approach for the next quarter/six months?
 - Financial and capital plan modifications?
 - Other modifications?

Planning for Next Quarter/Six Months – Determine Priorities and Performance targets – 120 minutes

- Priorities: What specifically do we need to Start, Stop, or Continue?
- Performance Targets: What Performance Targets do we need to refine or modify for next quarter or remainder of the 2020 year?

- Associated action plans: What action plans do we need to revise for the remainder of this quarter or year? (Note: The Executive Sponsor should refine, or cause to be refined any action plans within an agreed upon time frame after conclusion of the Quarterly Strategic Plan Refresh)

Key Assumptions

Attendees prepare the following information in advance of meeting and such information is distributed to all attendees at least one week prior to meeting:

- Answers to each of Eric's eight Trustee Insight questions
- Current Dashboard showing Strategic Objectives, Performance Measures, Performance Targets, Executive Sponsor the 30,000 Action Plans
- For each Strategic Objective - Progress to date on achieving each the desired Performance Targets for 2020 (this should be prepared, or caused to be prepared, by each Executive Sponsor for each 2020 Performance Target)
- Access to Zoom or similar
- Since we will not be meeting in person, we will not have the ability to use flip charts. So, we will need someone to take notes on Virtual Flip Charts which can be shared with all participants during the meeting.