

## **BOARD OF HOSPITAL COMMISSIONERS**

**January 28, 2020**

A pre-agenda commissioner's breakfast took place in the hospital cafeteria at 7:30 a.m.

Those in attendance were Hospital Commissioners Don Wilson, Scott Hilburn and Gayle Weston. Also present were Eric Moll, MGH&FC CEO; Rick Smith, MGH&FC CFO; Mark Batty, MGH&FC COO; Melissa Strong, MGH&FC CNO, Dr. Dean Gushee, MGH&FC CMO Rob Johnson, MGH&FC Legal Counsel and Shelly Dunnington, Sr. Executive Assistant.

Others in attendance for a portion of the meeting were Philip Wilson, Marvin Matheny, Zac Wilson, April Taylor, Ruth Vierela, Brad Becker and Jennifer Fitchitt.

Don Wilson called the regular meeting of the Board of Commissioners to order at 8:05 a.m.

**It was moved, seconded and voted to approve the January 14, 2020 minutes.**

### **Commissioner's Committee Report & Calendar.**

Gayle Weston attended WSHA Advocacy Days Conference Call and WSHA webcast on credentials on January 17, 2020, on January 21st attended a Finance Committee with the main topic being JTS, on January 22<sup>nd</sup> a special Finance Committee meeting to discuss the JTS contract where we are and where we need to be.

Scott Hilburn attended the WSHA webcast on credentialing on January 17, 2020, on January 20 – 22 Scott kicked off the Bonfire training on customer service, on January 21<sup>st</sup> attended QIC , on January 22<sup>nd</sup> and 23<sup>rd</sup> attended the COG meetings.

Don Wilson attended the WSHA webcast on credentials on January 17, 2020.

### **Consent Agenda**

**It was moved, seconded and voted to approve the consent agenda for January 28, 2020.**

### **Public Comments –**

There was public comments made.

### **Legal Counsel – None**

### **Administrator's Report –**

- a. Urology Update – Eric provided an update on Urology.

### **Monthly Report –**

- a. Executive Summary – Quality Improvement and Kaizen Promotion Office - Mel Strong provided a quarterly quality improvement summary.

### **Old Business –**

- a. CHNA Initiatives Process - Mel Strong shared the Community Health Needs Assessment highlights for cycle period 2020 -2022. Eric informed the board of the process between CHNA and 2021 strategic initiatives.

**New Business**

- a. SAO Audit - April Taylor and Zac Wilson from the Washington State Auditor’s office and Ruth Vierela from Accounting joined our meeting to go over the Accountability Audit Report. There were no findings. The board and CFO “thanked” the auditors and Ruth Vierela for their work on this audit.

- b. Credentialing –

**Initial Applications by Proxy: - Telestroke**

Abdelrahman Beltagy, MD                      Internal Medicine                      Telestroke  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

Syed Abbas, MD                                      Internal Medicine                      Telestroke  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

Neha Mirchandani, MD                      Internal Medicine                      Telestroke  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

Sheila Smith, MD                                      Internal Medicine                      Telestroke  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

Lindsey Frischmann, DO                      Internal Medicine                      Telestroke  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

Bruce Gryck, MD                                      Internal Medicine                      Telestroke  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

**Initial Applications:**

Jennifer A. Brown, CRNA                      Anesthesia                      Allied Health  
**It was moved, seconded and voted to approve the initial applications by Proxy – Telestroke.**

**Resignations:**

Alexander Yu, MD                                      Internal Medicine                      Telenocturnist

**New Business (continued)**

- c. Budget Amendments – JTS Consulting – Rick Smith recommended that we engage JTS Consulting for Phase 2 that will focus on charge capture, coding, and re-engineering the coding/charge revenue cycle process. The recommendation is to increase 2020 Annual Operating Budget in Administration budget 861100 in the amount of \$487,944.

**It was moved, seconded and voted to approve to increase the 2020 Annual Operating Budget in Administration budget 861100 in the amount of \$487,944.**

**It was moved, seconded and voted to approve FTE change within HIM, reclassifying an open, non-exempt Coding Coordinator position to a HIM Coding Supervisor this FTE will reflect high salary in HIM Department budgets (869000) with estimated at \$25,000/year.**

- d. Turning Pointe Discussion - Mel Strong shared the opportunity to apply for a grant to partner on the SANE Program. We have signed an MOU related to the grant.

Mark Batty shared that Scott Hilburn did a great job kicking off the Bonfire training. Mark shared the collaboration that is happening with the staff learning this customer service has been outstanding.

Mark Batty and Michele Tierney have done the punch list of the Mason Clinic. Grand Opening will be February 21<sup>st</sup> and Mason Clinic opens February 24<sup>th</sup>.

Mark Batty discussed that we are working on a total joint program. Dean Gushee gave an update on the Cerner Transition.

**Commissioner’s Comments/Meeting Evaluation**

I likes the opportunity where the leaders share about their area.

Good topics

Add topic Admin roundtable

Mel Strong provided great topics

Good meeting and good energy

Adjourned at 10:50 a.m.

PUBLIC HOSPITAL DISTRICT #1  
OF MASON COUNTY, WASHINGTON

BY: \_\_\_\_\_

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Attest: \_\_\_\_\_